

Hangtown Brew Noose



Volume 23, November 2007

www.hazeclub.org

The Election Issue!!! Vote!!!

Just because you do not take an interest in politics doesn't mean politics won't take an interest in you.

Pericles (430 B.C)

The Bylaws are part of this issue. Keep for future reference.

Next Meeting

Thursday, November 8, 2007, 7 PM at the "Smith"

Must arrive by 7:00 to qualify for the "Early Bird" raffle.

We will be voting on the slate of Officers presented at the last meeting:

President	Dave Pratt
Vice-President	Madeline Franke
Secretary	Bill "Iron Man" Kenney
Treasurer	Tina Weinrich
Activities Chair	Jeff Bunch

Your Dues are Due!
\$20 per person or family



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BY-LAWS
OF THE
HANGTOWN ASSOCIATION OF ZYMURGY ENTHUSIASTS
November 10, 2006

ARTICLE I

ORGANIZATION

The NAME of the organization shall be the Hangtown Association of Zymurgy Enthusiasts (hereinafter referred to as "HAZE").

ARTICLE II

OBJECTIVES AND POLICIES

The objectives of the organization are to brew beer; to disseminate among the members information pertaining to the history, brewing, presentation, and judging of beer; to promote home brewing of the highest quality beer; and to promote and encourage the art and science of home brewing.

It is the policy of the HAZE to brew and consume beer strictly for fun. Under no circumstances does the HAZE support or condone in any manner the sale or barter of homebrewed beer, the operation of a motor vehicle under the influence of alcohol by a member or by any participant in any club event, or the provision of alcoholic beverages to minors.

No substantial part of the activities of this organization shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the organization shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

zy-mur-gy - n. the branch of chemistry dealing with fermentation, as applied in wine making, brewing,
etc. - Webster's New World Dictionary, Second College Edition, 1980

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ARTICLE III MEMBERSHIP

1. Membership Qualifications

Any person who is interested in the brewing of beer and who is at least 21 years old may become a member contingent upon meeting the requirements of “membership in good standing.”

2. Dues

The amount of annual membership dues will be determined by the Club Officers and submitted to the membership for approval. All members will pay dues by the beginning of November of each year. Members not having paid their annual dues by the end of January, and who fail to remit them when duly notified, will be dropped from the membership roster for non-payment, unless they request an extension of payment.

3. New Members

New members may be accepted at any time, subject to meeting the requirements of members in good standing. Dues will be prorated for the balance of the first year. A copy of these by-laws is to be made available to each new member.

4. Members in Good Standing

To be a member in good standing a member must both:

- a. Participate in some aspect of the club, and
- b. Pay annual dues.

5. Resignations

Resignations may be requested by action of the Officers when, in their opinion, the actions or conduct of a member bring discredit to the organization.



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ARTICLE IV EXPENDITURES AND PROPERTY

1. Not-for-Profit Status

HAZE has been organized and functions as a not-for-profit organization. All monies received by dues, raffle sales or by any other means shall be used for sustaining the club and its major objectives.

2. Property

The property of this organization is irrevocably dedicated to charitable purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any club officer or private person.

Upon dissolution or winding up of the organization, its assets remaining after payment, or provision for payment, of all debts and liabilities of this organization shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501 (c)(3) of the Internal Revenue Code.

2. Expenditures

Any expenditure, other than the normal monthly operating expenses, must be approved by the Officers at a regular or special meeting.

3. Extraordinary Expenditures

Any expenditure over Three Hundred Dollars (\$300.00) must be approved by a majority of the Club Officers.

4. Fiscal Year

The fiscal year of the organization shall correspond to the calendar year.

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ARTICLE V CLUB OFFICERS

1. Composition

The Club Officers shall be composed of five (5) elected officers. The officers are President, Vice-President, Treasurer, Secretary, and Events Coordinator. The Officers shall meet at the request of the President or any three (3) Officers.

More than one individual can staff the Secretary and Events Coordinator officer. If more than one, said individuals are to be presented as a team on the ballot. Each office acts as a single officer when exercising voting rights, passing motions, etc.

2. Meetings

The Officers will meet monthly as a Steering Committee unless cancelled by the President. Steering Committee meetings are open to the general membership. The membership shall be notified via email of a cancellation or change in a scheduled Steering Committee meeting. The Officers may also meet as required. Such meetings shall be announced to the membership via email whenever possible.

3. Attendance

The Officers without any further action may replace any Officer who fails to attend three meetings during his or her term, without valid reason.

4. Motions

Amendments to these By-laws must be presented to the Officers for evaluation. The Officers will then discuss and evaluate the proposal before passing their recommendations on to the general membership. An amendment must be presented to the general membership and be passed by a majority vote.

5. Quorum Requirements



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A quorum shall consist of three (3) of the Officers.

ARTICLE VI OFFICES AND DUTIES

1. President

- a. The President shall preside at regular and special meetings. The President has the authority to appoint chairmen to committees and designate the duties of said chairman.
- b. The President must have previously been a Club Officer.
- c. The President may not hold any office within any other brew club.

2. Vice-President

- a. The Vice-President shall be responsible for assisting the President as required with any club activities and shall also perform the duties of the President during their absence or temporary disability.
- b. The Vice-President shall be responsible for the administration of the club By-laws.

3. Secretary

- a. The Secretary shall take minutes at each regular and special meeting. Minutes of each meeting shall be filed in the club files.
- b. The Secretary shall maintain the club files.
- c. The primary communication medium used shall consist of email and website postings.

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4. Treasurer

- a. The Treasurer shall have custody of all funds belonging to the club and shall maintain a full and accurate account of all monies.
- b. The Treasurer shall deposit all monies within seven (7) days of receipt, in the account of HAZE. The Treasurer and one other officer at the conclusion of all meetings, events, etc shall verify all cash receipts.
- c. The Treasurer shall file a detailed report quarterly in the club files.
- d. A detailed account of monies and expenditures shall be made available within seven (7) days to any member in good standing when requested of the Officers.
- e. In January of each year, bank forms shall be filled in with the names of the new officers. Checks for business of the club shall have two (2) signatures: the Treasurer and either the President or Vice-President. These three signatures shall be on file at the bank.
- f. All financial records will be submitted annually to an Auditing Committee no later than February of the subsequent year. This Committee shall be appointed by the President and shall consist of one (1) Officer and two (2) persons from the general membership, all three of whom shall not be signatories to the account for the current year, nor the immediate past year. Auditing records and accounts shall be open to the President at any time.

5. Events Coordinator

- a. The Events Coordinator shall be responsible for developing and organizing all club events under the guidance of the other Club Officers.

6. Order of Officers

- a. If for any reason the President and Vice President shall both be absent from a meeting, the above order of officers shall be followed in numerical sequence to take the place of the President and Vice-President.
- b. That officer shall be responsible for seeing that his regular position is filled in such an event.



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7. Qualifications

Anyone who seeks or accepts the responsibility of an Officer or a Committee Chairperson must be willing to assume all the responsibilities set forth in these by-laws and shall currently be a member in good standing.

8. Terms of Office

a. The terms of all elected officers shall be for one (1) year, commencing at the installation in January and continuing to installation of new officers in January of the following year.

b. All elected officers have a term limit of two consecutive years in a given office.

9. Nominating Committee

a. The President shall appoint a Nominating Committee Chairperson at the July general meeting.

b. The Nominating Committee Chairperson will select two (2) members, at least one of which is not an Officer to assist in obtaining candidates for election of the President, Vice-President, Secretary, Treasurer, and Events Coordinator.

c. The list of candidates shall be presented at the October general meeting at which time nominations will also be accepted from the floor. The list of candidates shall be made available by general communication, website, email, etc.

d. All nominations must have had prior approval of the nominee prior to nomination.

e. Absentee balloting shall be done by mail and must be received prior to the November meeting. Other ballots may be handed to the Committee Chairman at the November general meeting.

f. The general election is officially held at the November meeting. The nominating committee will tally all votes and announce the election results during the November meeting.

g. Installation of new officers shall be held at the January general meeting.

h. Newly elected and outgoing officers will have a joint Steering Committee meeting, preferably in November, in order to affect a smooth transition of duties and to give the

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incoming Officers adequate time to prepare for their year.

ARTICLE VII MEETINGS

Regular meetings shall be held on the second Thursday of each month.

Officers shall strive to set a regular schedule for Steering Committee meetings.

ARTICLE VIII

Coordinators

Several key functions of the club are best served by an assigned Coordinator who shall be selected by the Steering Committee:

Brewfest Coordinator

Queen of Beer (QOB) Competition Coordinator

Brewnoose Coordinator

Website Coordinator

ARTICLE IX LIABILITY

No individual general member or any member of the Board, nor any authorized representative of HAZE shall be personally liable for any debt or obligation of the association.

Any business, corporation or any other entity contracted with, or otherwise having any claim against the club may look only to the current funds and property of the association for payment of any claim, debt, damages, judgment or decree, or any money that may become otherwise due and payable to them.

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